



उ<sup>∙</sup>udaan⁄ Skilling&Training Institute

**GOVERNMENT APPROVED CENTER** 

ISO 29993:2017

A Ward Boy or Hospital Attendant looks after the needs and wants of patients under their care. They maintain patient hygiene by providing bed-pans, baths, bandage redressing and such activities.

They are also expected to help with basic jobs like taking patient temperature, giving medicine, serving meals and such activities.

Ward boys also have to maintain log books, patient books and report any changes they notice within the patient to the attending doctor.



### **Responsibilities**

- Provide assistance to patients for maintenance of hygiene and related activities
- Providing patients with meals on time
- Dealing with patients' request
- Following hospital's rules and operating procedures
- Making all facilities and help available to patients under their care
- Organising medicines, logs and reports of patients
- Making sure that all possible comforts for patients are looked after
- Helping nursing and medical staff when required

# **Qualifications for a Ward Boy?**

- Basic understanding of English
- Knowledge of computers and their operation
- Knowledge of first aid
- Ability to deal with problems
- Patient and hardworking
- Knowledge of local language

## Where are the jobs Available?

Apart from hospitals and clinics that have a constant requirement of ward boys and other hospital staff, there has been a large scale recruitment of staff in recent time.

Government schemes like the National Health Mission and National Rural Health Mission have released large numbers of requirements for various posts.

## Do's and Dont's for the Job

## <u>Do's</u>

- Listen to the problems of the patients
- Keep the surroundings as hygienic as possible
- Keep upskilling yourself

# Dont's

- Never delay reporting changes in patient conditions to doctors
- Never slack off work
- Never steal hospital supplies

### <u>Highlights</u>

- Theory + Simulation : 8 MONTH
- Internship : 6 MONTH
- Eligibility : 10th Pass
- Certification : BSS / NSDC / NCVTE / UDAAN